

KIPM - College of Engineering & Technology

(Approved by AICTE, New Delhi & Affiliated to AKTU & BTE, Lucknow)

25th February, 2021

Minutes of Meeting

1. Opening

The meeting of the Institute Administrative Committee (IAC) has been called by the Director of the Board, Prof. (Dr.) Surya Kant Pathak. The meeting has been organized in online mode at 11:00 AM via Zoom Application. The meeting started with a welcome speech by Director Sir. In his speech he welcomed all the members of the Committee.

2. Members Attended the Meeting

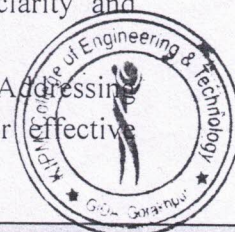
S. No.	Name of the Member	Designation	Sign.
1	Prof. (Dr.) Surya Kant Pathak	Director	<i>S.K. Pathak</i>
2	Mr. Rakesh Kumar Pandey	Dean Academics	<i>R.K. Pandey</i>
3	Dr. Satyabrata Singh	Dean (Student Welfare)	<i>S. Singh</i>
4	Mr. Bhaskar Pandey	HOD-EC & Controller of Exams	<i>B. Pandey</i>
5	Dr. Harendra Chauhan	Convener Admission & HOD-AS&H	<i>H. Chauhan</i>
6	Mr. Ranjeet Kumar Rai	HOD-CS	<i>R. Rai</i>
7	Mr. Pawan Kumar Sen	HOD-EE	<i>P. Sen</i>
8	Mr. Manish Kumar Singh	HOD-CE	<i>M. Singh</i>
9	Mr. Amit Kumar Singh	HOD-ME	<i>A. Singh</i>
10	Mr. Shekhar Singh	Registrar	<i>S. Singh</i>

3. Agenda of the Meeting

- To focus on medical facilities and sanitization of the campus.
- Campus Safety Measures
- Hybrid Learning and Academic Adaptations
- Communication Strategies to the students and staffs.
- Discuss strategies for increasing awareness and participation in safety training.

4. Discussion Held

- Discussion on effective communication methods to keep students, faculty, and staff informed about COVID-19 updates and changes. Ensuring clarity and consistency in messaging across various channels.
- Discussion on the current status of classes (in-person, online, hybrid). Addressing challenges and successes of hybrid learning. Sharing strategies for effective online teaching and learning



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5. Action to be taken

All the concern has asked to be intact with the discussion held in the meeting and start acting in the direction.

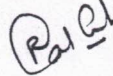
6. Adjournment

The Meeting was adjourned at 12:30 PM. The Chairperson declared the adjournment with her closing speech.

7. Next Meeting

No consensus could found for next date of meeting, so it has decided that next date of the meeting will be conveyed to everyone separately.

8. Submitted by: Mr. Rakesh Kumar Pandey



9. Approved by: Prof. (Dr.) Surya Kant Pathak

